

Vernon College Fall 2024 Advisory Committee Meeting Minutes

Surgical Technology

October 23, 2024 - Century City Center

5:00PM

Joe Chat Sumner Conference Room

Members present:

Marci Gilbert – United Regional Hospital
Jessica Ulaganathan – Vernon College Student
Heather Cobb – Momentum Specialty Surgery Center
Brianna Macias – Momentum Specialty Surgery Center
Dr. Jedidiah Grisel – Momentum Specialty Surgery Center
Alvita Foster – Momentum Specialty Surgery Center
Jeremy Meadows – ASRC – Community Member
Amanda Ostermann – United Regional Hospital

Vernon College Faculty/Staff

Delayne Crow
Bettye Hutchins
Zac Nguyen-Moore
Karen McClure
Delilah Fowler

Members not Present:

Cami Thorton – Kell West Regional Hospital
Tom Ostovich – Workforce Solutions
Bonnie Beavers – Kell West Regional Hospital
Bricelyn Rogers – Kell West Regional Hospital

Delayne Crow started by welcoming the committee and began introductions. Bettye Hutchins thanked the committee members for their service and attendance. Bettye reviewed the purpose of the advisory committee, expressing the importance of the members expertise and service. The members insure our college programs remain relevant and informed on the latest advancements in the fields of discipline. Bettye opened the floor for volunteers or nominations for vice-chair and recorder. Amanda Ostermann volunteered for vice-chair and Alvita Foster volunteered for recorder.

*Chair: Brianna Macias
Vice-Chair: Amanda Ostermann
Recorder: Alvita Foster*

New Business Brianna Macias

Brianna Macias asked the faculty member, Delayne Crow, to review the program specific accreditation information and requirements.

Delayne Crow reviewed the following information with the committee.

A. Program Specific Accreditation Information and Requirements

Retention—ARC/STSA Threshold for Retention: 60%

Academic Year	Students Enrolled	Students Graduated	Graduation Date	Retention Rate
2023/2024	13	11	August 10, 2024	85%

2022/2023	10	8	August 5, 2023	80%
2021/2022	15	11	August 6, 2022	73%
2020/2021	12	11	August 7, 2021	92%
2019/2020	15	12	August 10, 2019	80%

- 2021/2022—4 students did not pass Microbiology.

Graduate/Job Placement Rate: ARC/STSA Threshold for Graduate Placement is 80%

Academic Year	Number of Graduates	ST Employed	ST Employed & Continuing Ed	Cont. Ed	Total Grad Placement	Total Grad Placement Rate
2023/2024	11	8	0	0	8	73%
2022/2023	8	8	0	0	8	100%
2021/2022	11	11	0	0	11	100%
2020/2021	11	10	0	0	10	91%
2019/2020	12	10	0	0	10	83%

- **Within 6 months after graduation – February 10, 2025**

CST Exam Results

ARC/STSA threshold for the CST exam: 100% Participation—70% Pass Rate

Academic Year	Grads/Tested	Participation Rate	Passed CST Exam	CST Exam Pass Rate
2023/2024	11/11	100%	8	73%
2022/2023	8/8	100%	4	50%
2021/2022	11/11	100%	10	91%
2020/2021	11/11	100%	10	91%
2019/2020	12/12	100%	11	92%

- 2024 will retest soon – one retook and passed

Content Area Tested	18/19	20/21	21/22	22/23	23/24
I. Pre-Operative Preparation	86	86%	82%		
II. Intra-Operative Preparation	74	74%	81%	73%	76%
III. Post-Operative Preparation	82	80%	76%		
IV. Administrative & Personnel	79	79%	84%	68%	78%
V. Equipment, Sterilization, & Maint.	73	69%	73%		
VI. Anatomy and Physiology	80	76%	78%		
VII. Microbiology	81	74%	73%	65%	80%
VIII. Pharmacology	86	70%	77%		

Brianna Macias asked the committee for recommendations, hearing none she moved forward.

B. Review program outcomes, assessment methods/results, and workplace competency

Brianna Macias asked the faculty member, Delayne Crow, to review the program outcomes with the committee.

Delayne Crow reviewed the following program outcomes.

Program outcomes

1. Identify basic surgical instrumentation and demonstrate an understanding of the decontamination/sterilization processes. (I, V)
2. Integrate principles of surgical asepsis in perioperative routines and exhibit a strong surgical conscience. (I, II)
3. Demonstrate a safe and professional level of practice and knowledge in the perioperative routines assumed by the entry-level Surgical Technologist including; patient transportation, positioning, and emergency procedures. (I, II, III)
4. Apply the knowledge and skills of a professional Surgical Technologist to address the biopsychosocial needs of the surgical patient. (I)
5. Apply an understanding of the ethical, legal, moral, and medical values related to the patient and the surgical team delivering perioperative care. (IV)
6. Communicate effectively with patients and the health care team based upon respect for each person's dignity, cultural diversity, and worth. (IV, VI)
7. Integrate a comprehensive understanding of anatomy, physiology, medical terminology, pharmacology, and pathophysiology into the role of the entry-level Surgical Technologist. (VI, VII, VIII)
8. Correlate the elements, actions, and use of medications and anesthetic agents utilized during perioperative patient care. (VIII)
9. Perform proficiently and competently as an entry-level Surgical Technologist in the cognitive, psychomotor, and affective learning domains.
10. Demonstrate professional attributes of an entry-level Surgical Technologist consistent with the progression and employer expectations.

Program Outcomes mapped to courses:

11. Program: Surgical Technology												Credential: Associate in Applied Science (AAS) Degree
Award: Surgical Technology AAS												
Cip: 15.0909												
OUTCOMES										Course Number	Course Title	
1	2	3	4	5	6	7	8	9	10			
								X	X	ENGL 1301	Composition I	
								X	X	GOVT 2305 or	Federal Government (Federal Constitution & Topics)	
								X	X	PSYC 2301	General Psychology	

								X	X	MATH 1314 or 1332	College Algebra/Contemporary Mathematics I
								X	X	SPCH 1315	Public Speaking
								X	X	SFF>	Language, Philosophy, and Culture or Creative Arts Elective
			X			X		X	X	BIOL 2401	Anatomy & Physiology I
			X			X		X	X	BIOL 2402	Anatomy & Physiology II
						X		X	X	BIOL 2420*	Microbiology for Non-Science Majors
										LEAD 1100	Workforce Development with Critical Thinking
					X	X				HPRS 1206*	Essentials of Medical Terminology
X	X	X	X	X	X	X	X	X		SRGT 1405*	Introduction to Surgical Technology
X	X	X	X	X	X	X	X	X		SRGT 1160*	Clinical - Surgical Technology/Technologist
X	X	X	X	X		X	X			SRGT 1409*	Fundamentals of Perioperative Concepts and Techniques
X	X	X	X	X	X	X	X	X		SRGT 1560*	Clinical -Surgical Technology/Technologist
X			X	X		X	X			SRGT 1441*	Surgical Procedures I
X			X	X		X	X			SRGT 1442*	Surgical Procedures II
									X	SRGT 2130	Professional Readiness
X	X	X	X	X	X	X	X	X	X	SRGT 2660*	Clinical -Surgical Technology/Technologist
										10) Demonstrate professional attributes of an entry-level Surgical Technologist consistent with the profession and employer expectations.	
										9) Perform proficiently and competently as an entry-level Surgical Technologist in the cognitive, psychomotor, and affective learning domains.	
										8) Correlate the elements, actions, and use of medications and anesthetic agents utilized during perioperative patient care.	
										7) Integrate a comprehensive understanding of anatomy, physiology, medical terminology, pharmacology, and pathophysiology into the role of the entry-level Surgical Technologist.	
										6) Communicate effectively with patients and the health care team based upon respect for the dignity, cultural diversity, and worth of each person.	
										5) Apply an understanding of the ethical, legal, moral, and medical values related to the patient and the surgical team delivering perioperative care.	
										4) Apply the knowledge and skills of a professional Surgical Technologist to address the biopsychosocial needs of the surgical patient.	
										3) Demonstrate a safe and professional level of practice and knowledge in the perioperative routines assumed by the entry-level Surgical Technologist including; patient transportation, positioning, and emergency procedures.	
										2) Integrate principles of surgical asepsis in perioperative routines and exhibit a strong surgical conscience.	
										1) Identify basic surgical instrumentation and demonstrate an understanding of the decontamination/sterilization processes.	

1. Approve program outcomes

After review of the program outcomes and matrix, Brianna Macias asked the committee for a motion to approve the program outcomes and matrix as presented.

Alvita Foster made a motion to approve the program outcomes and matrix as presented.

Marci Gilbert seconded the motion.

The motion passed and the committee approved the program outcomes and matrix as presented.

C. Assessment methods and results

Brianna Macias asked the faculty member, Delayne Crow, to explain in more detail the assessment methods and results. Delayne reviewed the information below.

- Each course taught in the program is assessed with a written assignment and test for each chapter with a cumulative final exam.
- Lab Skills require a return demonstration mastering the specific skill(s) increasing skills to first scrubbing mock surgeries. Each skill and mock surgery has a skill rubric with a minimum score of 75% required to pass.
- Minimum clinical case requirements established by ARC/STSA followed as one assessment method for clinical courses to demonstrate meeting program outcomes.
 - Student Self-Evaluations and Instructor Evaluations.
 - Written and verbal preceptor evaluations for daily and/or weekly.
 - Student project in the final semester for online job placement.
- Practice CST examination administered the first week of the final semester.
- Weekly CST exam reviews during the final semester.
- Second Practice CST examination administered two weeks before CST exam date.
- CST examination content scores and overall pass rate.
- Employer and Graduate Surveys administered after graduation.

1. Approve assessment methods and results

Brianna Macias asked the committee for a motion to approve the assessment methods and results as presented.

Amanda Ostermann made a motion to approve the assessment methods and results as presented. Heather Cobb seconded the motion.

The motion passed and the committee will approve the assessment methods as presented.

D. Workplace competency (course or exam)

Brianna Macias asked the faculty member, Delayne Crow, to tell the committee about the workplace competency and how the students have performed on the competency.

Delayne Crow reviewed the information below with the committee.

There is a new report in 2023 with NBSTSA and PSI our testing center. They sent the content outline of the 2023 class combined and NOT broken down into all the micro categories of their test.

2024 Testing Curriculum

Perioperative Care 97 questions

Preoperative – 19
 Intraoperative Procedures – 68
 Postoperative - 10

Ancillary Duties 23 questions

Administrative and personnel – 7
 Equipment and Sterilization and Maintenance – 16

Basic Science 30 questions

Anatomy and Physiology -18
 Microbiology – 6
 Surgical Pharmacology

Total Score 2024	Perioperative Care	Ancillary Care	Basic/Advanced Science
131 = 87%	83=86%	20=87%	28=93%
130 = 87%	80=82%	21=91%	29=97%
130 = 87%	83=86%	21=91%	26=87%
128 = 85%	83=86%	18=78%	27=90%
128 = 85%	81=84%	21=91%	26=87%
126 = 84%	79=81%	20=87%	27=90%
118 = 79%	81=84%	14=61%	23=77%
99 = 66%	64=66%	17=74%	18=60%
97 = 65%	61=63%	15=65%	21=70%
92 = 61%	57=59%	14=61%	21=70%
75 = 50%	46=47%	12=52%	17=57%
need 98	114 -76% total	72 - 78% total	24 - 80% total
	pre - 19	admin - 7	A & P - 18
	intra - 68	SPD - 16	Micro - 6
	post - 10		Pharm - 6

2024

Program Outcome	Number of students who took	Results per student	Use of results

	the course or licensure exam		
1. Identify basic surgical instrumentation and demonstrate an understanding of the decontamination/sterilization processes.	11	Pre-Op Prep 3-87% 2-85% 1-84% 1-79% 1-66% 1-65% 1-61% 1-50% Equipment, Sterilization, and Maintenance 3-91% 2-87% 1-78% 1-74% 1-65% 2-61% 1-52%	Continue the current review for this outcome
2. Integrate principles of surgical asepsis in perioperative routines and exhibit a strong surgical conscience.	11	Pre-Op Prep 3-87% 2-85% 1-84% 1-79% 1-66% 1-65% 1-61% 1-50% Intraoperative Prep 3-87% 2-85% 1-84% 1-79% 1-66% 1-65% 1-61% 1-50%	Continue the current review for this outcome

3. Demonstrate a safe and professional level of practice and knowledge in the perioperative routines assumed by the entry-level Surgical Technologist including; patient transportation, positioning, and emergency procedures.	11	Pre-Op Prep 3-87% 2-85% 1-84% 1-79% 1-66% 1-65% 1-61% 1-50% Intraoperative Prep 3-87% 2-85% 1-84% 1-79% 1-66% 1-65% 1-61% 1-50% Post-Op Prep 3-87% 2-85% 1-84% 1-79% 1-66% 1-65% 1-61% 1-50%	Continue the current review for this outcome
4. Apply the knowledge and skills of a professional Surgical Technologist to address the biopsychosocial needs of the surgical patient.	11	Pre-Op Prep 3-87% 2-85% 1-84% 1-79% 1-66% 1-65% 1-61% 1-50%	Continue the current review for this outcome
5. Apply an understanding of the ethical, legal, moral, and medical values related to the	11	Administrative and Personnel 3-91%	Continue the current review for this outcome

patient and the surgical team delivering perioperative care.		2-87% 1-78% 1-74% 1-65% 2-61% 1-52%	
6. Communicate effectively with patients and the health care team based on respect for each person's dignity, cultural diversity, and worth.	11	Administrative and Personnel 3-91% 2-87% 1-78% 1-74% 1-65% 2-61% 1-52% Anatomy and Physiology 1-97% 1-93% 2-90% 2-87% 1-77% 2-70% 1-60% 1-57%	Continue the current review for this outcome
7. Integrate a comprehensive understanding of anatomy, physiology, medical terminology, pharmacology, and pathophysiology into the role of the entry-level Surgical Technologist.	11	Anatomy and Physiology 1-97% 1-93% 2-90% 2-87% 1-77% 2-70% 1-60% 1-57% Microbiology 1-97% 1-93% 2-90% 2-87% 1-77% 2-70% 1-60% 1-57% Pharmacology 1-97%	Continue current review for this outcome

		1-93% 2-90% 2-87% 1-77% 2-70% 1-60% 1-57%	
8. Correlate the elements, actions, and use of medications and anesthetic agents utilized during perioperative patient care	11	Pharmacology 1-97% 1-93% 2-90% 2-87% 1-77% 2-70% 1-60% 1-57%	Continue the current review for this outcome
9. Perform proficiently and competently as an entry-level Surgical Technologist in the cognitive, psychomotor, and affective learning domains	11	11 students passed SRGT 2660 Clinical during the final semester. 8 Students passed the CST Exam	Continue the current process for this outcome
10. Demonstrate professional attributes of an entry-level Surgical Technologist consistent with the progression and employer expectations	11	This outcome is measured with the Employer Survey sent four months after graduation. This will be evaluated Spring PAC meeting.	Continue the current process for this outcome

1. **Approve Workplace competency**

Verification of workplace competencies:

Credentialing Examination: Certified Surgical Technologists Examination

Brianna Macias asked the committee for recommendations, hearing none she moved forward.

Brianna asked for a motion to approve the workplace competency as presented.

Marci Gilbert made a motion to approve the workplace competency as presented.

Dr. Jedidiah Grisel seconded the motion.

The motion passed and the committee approved the workplace competency as presented.

E. Review program curriculum/courses/degree plans

Brianna Macias asked the faculty member, Delayne Crow, to review the program revisions with the committee.

Delayne reviewed the following program curriculum/courses stating there are no revisions this year. Delayne reminded the committee he completely updated the curriculum for 2024-2025, the new textbook being implemented this academic year. Delayne recommended no changes for 2025-2026.

The curriculum below is for 2024-2025.

Surgical Technology, A.A.S.

CIP 51.0909

Instructional Location - Century City Center

ASSOCIATE IN APPLIED SCIENCE DEGREE (Probable Completion Time - 2 years)

General Education Requirements (15 SH)

ENGL 1301	Composition I	3
GOVT 2305 or	Federal Government (Federal Constitution and Topics)	3
PSYC 2301	General Psychology	
MATH 1314 or	College Algebra	3
MATH 1332	Contemporary Mathematics	
SPCH 1315	Public Speaking	3
Humanities	Language, Philosophy, and Culture or Creative Arts Elective	3

Prerequisite Requirements (11 SH)

BIOL 2401	Anatomy & Physiology I	4
BIOL 2402	Anatomy & Physiology II	4

Major Requirements (34 SH)

Fall Semester

Fall—16-Weeks

BIOL 2420	Microbiology for Non-Science Majors	4
LEAD 1100	Workforce Development with Critical Thinking	1

Fall I—8-Weeks

HPRS 1206	Essentials of Medical Terminology (SRGT) (A)	2
SRGT 1405	Introduction to Surgical Technology	4

Fall II—8-Weeks

SRGT 1160	Clinical - Surgical Technology/Technologist	1
SRGT 1409	Fundamentals of Perioperative Concepts and Techniques	4

Spring Semester

Spring—16-Weeks

SRGT 1660	Clinical - Surgical Technology/Technologist	6
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Spring I—8-Weeks

SRGT 1441	Surgical Procedures I	4
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Spring II—8-Weeks

SRGT 1442	Surgical Procedures II	4
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Summer Semester

SRGT 2130	Professional Readiness	1
SRGT 2660	Clinical - Surgical Technology/Technologist	6
	Total Credit Hours:	60

> To be selected from the following: ARTS 1301, DRAM 1310, DRAM 2366, ENGL 2322, ENGL 2323, ENGL 2327, ENGL 2328, ENGL 2332, ENGL 2333, HIST 2311, HIST 2312, MUSI 1306
(A) Course included on the State's Advanced Technical Credit list. (See Advanced Technical Credit.)
 This program is nationally accredited by the Commission on Accreditation of Allied Health Education Programs (CAAHEP). 25400 U.S. Highway 19 North, Suite 158, Clearwater, FL 33763 Phone: 727-210-2350 Fax: 727-210-2354. www.caahep.org

Course descriptions and learning outcomes are provided as separate documents.

1. Approve program revisions (If no changes skip)

Delayne stated no changes for 2025-2026.

2. Does the committee have any recommendations for changes 2025-2026?

No recommendations were made.

F. Program Effectiveness Plan (PEP) with updates. – Hand out

Brianna Macias moved to Program Effectiveness Plan.

Brianna asked faculty, Delayne Crow, to inform the committee about updates in the PEP.

Delayne reviewed the current PEP effectiveness plan with updates for the committee.

Brianna Macias asked for recommendations or discussion from the committee.

Brianna asked for a motion to approve the PEP as presented with revisions.

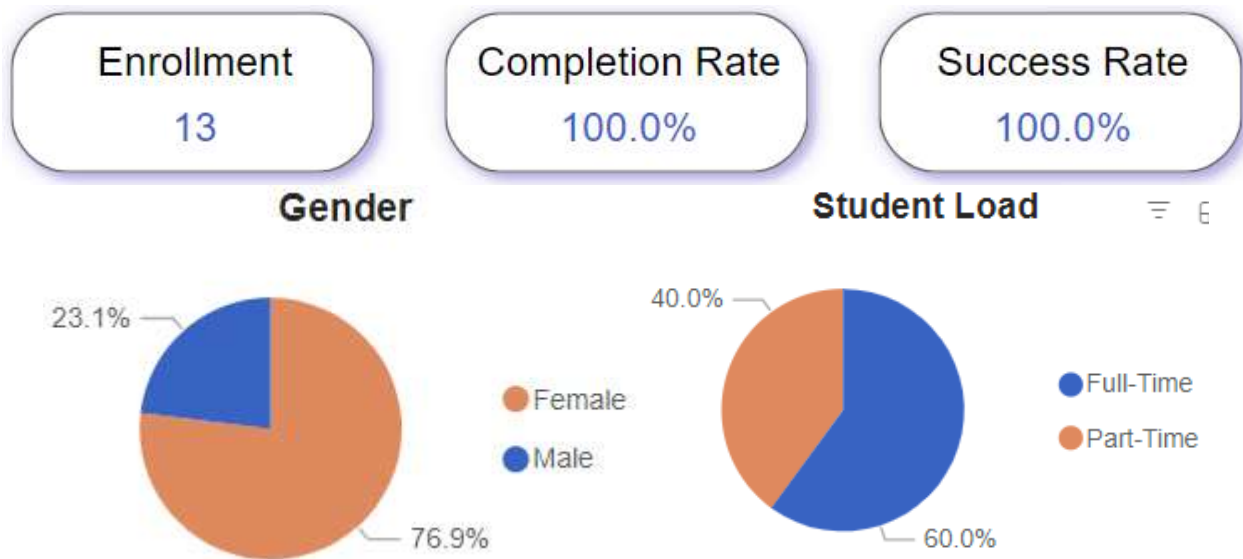
Alvita Foster made a motion to approve the PEP as presented with revisions.

Marci Gilbert seconded the motion.

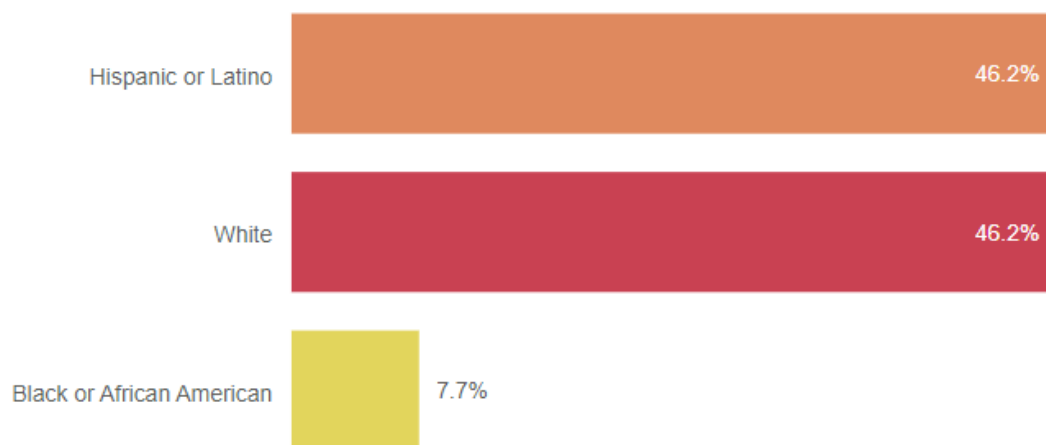
G. **Statistics:**

Delayne Crow discussed the current program statistics with the committee. Bettye Hutchins reviewed the new program data charts for the committee. Brianna Macias asked the committee for recommendation for program statistics hearing none she moved forward.

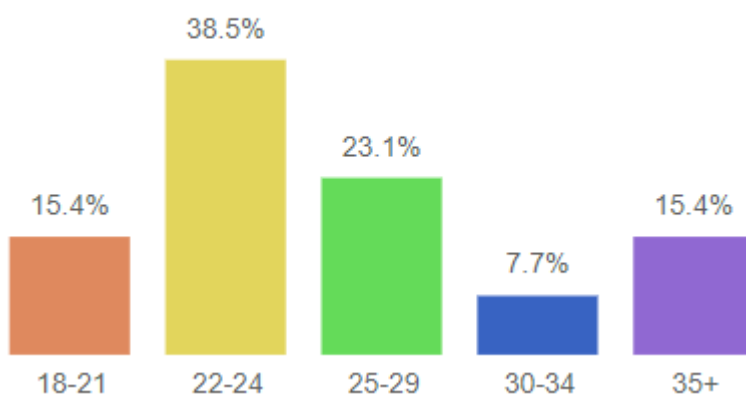
- Program Statistics:
- Graduates 2023-2024: 11
- Majors Fall 2024-2025: 15
- Enrollment Fall 2024: 15 11 female and 4 male



Race/Ethnicity

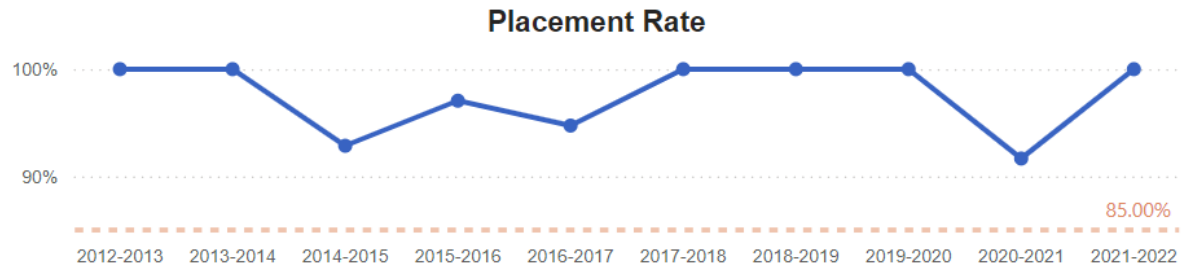


Age Range

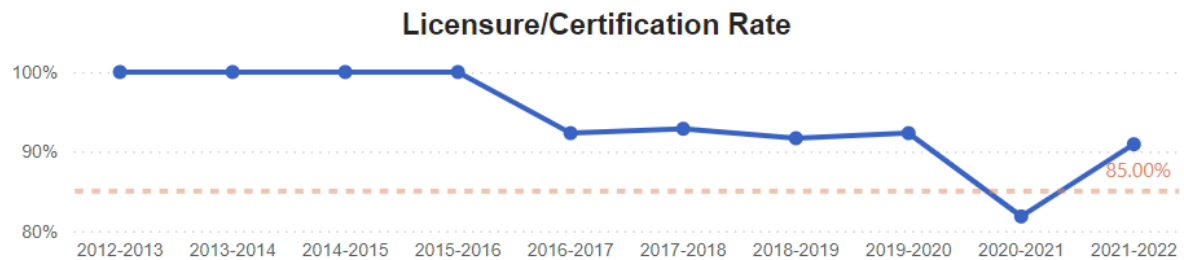


*Fall 2023 Data

Program Completer Placement Rate - % of program completers who are employed or pursuing additional education within one year of graduation.



Licensure/Certification Rate - % of students who successfully passed a licensure/certification examination in a given academic year.



H. Local Demand/ labor Market Outlook

Bettye Hutchins emailed the CLNA survey to the committee members for completion.

Occupation	National Median Wage	State Median Wage	Local Median Wage	Current /Projected Job openings (annual)	Projected Growth (annual)
Surgical Technologist	\$27.64/hr \$53,068/annual	\$25.93/hr \$49,785/annual	N/A	1,009 (state)	1.63% (state)

*Labor Market Outlook (O*NET)

I. Evaluation of facilities, equipment, and technology. Recommendation for the acquisition of new equipment and technology.

Delayne Crow stated that through Perkins Grant funding the program purchased a laminectomy set, a small fragment set, a Sterilization “Rigid” Container – Full size and a Sterilization “Rigid” Container – Half size.

Program/Discipline: Surgical Technology Program Campus—CCC Room 2302

Name/Description of Item	Identification Number	Date of Acquisition	Expected Life	Replacement Date	Funding Source*
1- Laminectomy Set		2024	25 years	2049	Perkins
1- Small Fragment Set		2024	25 Years	2049	Perkins
1- Tonsil & Adenoid Set		2023	25 Years	2048	Perkins
2 - Sterilization “Rigid” Container - Full Size		2024	25 Years	2049	Perkins
2 - Sterilization “Rigid” Container - Half Size		2024	25 Years	2049	Perkins
1- Adult mannequin		2023	10 years	2033	Perkins
15 Major Sets		2023	20Years	2043	Perkins
2-adult mannequins		2003	25 years	2028	VC Program Supply Budget
2-Major Surgical Instrument Sets		2004	25 years	2029	Perkins
2-Minor Surgical Instrument Sets		2004	25 years	2029	Perkins
Miscellaneous Instruments		2004	25 years	2029	Perkins
Adult Torso and Head model		2005	20 years	2025	Perkins

OB/GYN, ENT, Ortho, and Neurosurgical Instruments		2005	25 years	2030	Perkins
Storz Insufflator, 10mm 0 degree Laparoscope, 10mm 30 degree Laparoscope, and 5mm 0 degree Laparoscope		2006	20 years	2026	Perkins
Mayo Stands X 2 Reconditioned		2007	20 years	2027	Perkins
Back Tables X 2 Reconditioned		2007	20 years	2027	Perkins
Surgical Scrub Sinks X 2 Six stations for scrubbing		2009	15 years	2024	Perkins
Amsco Electric Surgical Table—OR Bed		2009	15 years	2024	Perkins
2 Arm Boards for OR Bed & Safety strap X 2-- Reconditioned		2009	15 years	2024	Perkins
2 Clark Sockets for OR Bed		2009	15 years	2024	Perkins
Foot Board with side rails and sockets for OR Bed		2009	15 years	2024	Perkins
2 IV Stands with rollers		2009	15 years	2024	Perkins
1 Kick Bucket		2009	15 years	2024	Perkins
4 Step Stools		2009	15 years	2024	Perkins
2 Prep Stands		2009	15 years	2024	Perkins
2 Linen Hampers		2009	15 years	2024	Perkins
2 Ring Stands		2009	15 years	2024	Perkins
2 Chest Rolls		2009	15 years	2024	Perkins
Urological Instrumentation		2009	15 years	2024	Perkins

Cystoscopes					
5 Instrument Trays		2009	20 years	2029	Perkins
2 Overhead OR Lights		2010	20 years	2030	Perkins
1 Mayo Stand Reconditioned		2010	15 years	2025	Perkins
ESU w/ foot pedal and stand. Works and appears new		2010	15 years	2025	Perkins
ENT Instrumentation		2010	20 years	2030	Perkins
Misc. Urology Instruments		2010	20 years	2030	Perkins
GYN Instruments		2010	20 years	2030	Perkins
Orthopedic Instruments		2010	20 years	2030	Perkins
Instrument Trays and Cases		2012	20 years	2032	Perkins
ENT, Ortho, GYN, Neuro, GU, and Misc. General Inst.		2012	20 years	2032	Perkins
Candy Cane Stirrups, Transfer Roller board, and side rail clamps		2012	15 years	2027	Perkins
Laparoscopic Tower, Flat Panel Monitor, Camera Power Unit, Light Source, Camera & Light Cord.		2015	10 years	2025	Perkins
10mm 0 degree Laparoscope		2015	10 years	2025	Perkins
3-D Med Laparoscopic Trainer		2016	10 years	2026	Perkins
Stryker System 5 with 2 batteries and charger		2017	10 years	2027	Perkins

Storz Camera head and power source, light cord and power source, 10 mm laparoscope, flat panel monitor		2017	10 years	2027	Karl Storz Endoscopy Equipment Grant
Storz laparoscopic graspers. Tubes, inserts, and metal handles.		2017	10 years	2027	Karl Storz Endoscopy Equipment Grant
Storz arthroscopy shaver, power source, and foot pedal. Mini arthroscope and trocars.		2017	10 years	2027	Karl Storz Endoscopy Equipment Grant
Arthroscopy grasper, biopsy punch, scissors and trocars		2017	10 years	2027	Karl Storz Endoscopy Equipment Grant
Laparoscopic Cart to house Karl Storz Grant Equipment.		2017	15 years	2032	VC Program Supply Budget
Laparoscopic instruments and case		2018	10 years	2028	Perkins
Metal shelving		2018	20 years	2038	VC Program Supply Budget

*Funding Source, if known, e.g., VC budget, Perkins, Tech Prep, or another grant or source.

Brianna Macias asked the committee for discussion or recommendations for new equipment hearing none she moved forward.

J. Professional development of faculty

Brianna Macias asked the committee to review the profession development opportunities that the faculty has taken advantage of during the year.

- ❖ 2024 – March – Attended the AST Educators Conference is tailored to cater to the continual requirements of surgical technology instructors and program directors. Over several days, this event provided me with invaluable insights, strategies, and resources to remain up-to-date with education. Furthermore, it facilitated networking opportunities, allowing me to connect with peers in the field of education
- ❖ 2024 – May - Participated in the AST National Surgical Technologist Conference, engaging in seminars and interacting with vendors showcasing cutting-edge surgical

techniques—additionally, established connections with supportive organizations nationwide through networking opportunities provided by the conference.



2024/2025 I will attend the educator's conference again

Brianna Macias asked for information or recommendations aimed at professional development for the staff. The committee offered none, she moved forward.

K. Student Association

Jessica Ulaganathan updated the committee on student fundraising. The students have sold popcorn and chili sticks. The advisory board ask to be informed when the students are taking part in fundraising so the can participate and support the program as well. Dr. Grisel asked Jessica to bring an entire box of popcorn to Momentum Surgery Hospital so they could help support the students on the trip. They have currently earned \$1300.00 in their efforts.

L. Promotion and publicity (recruiting)

Brianna Macias asked the faculty, Delayne Crow, to elaborate on the promotion and publicity for the surgical technology program. Delayne shared the promotions and publicity listed below.

- Posters throughout Skill Training Center, Century City Center, and Vernon Campus with the non-traditional gender advertised
- Invites both male/female professionals to promotional events
- Individual tours
- Facebook/Social Media
- Preview Day
- Vernon College's Marque
- Marketing videos
- Early College Start Coordinator
- Admission Department Recruiting/Advising
- Program spotlight video used on different platforms
- Program Webpage
- Scholarships
- New Beginnings

Brianna Macias asked for any discussion, hearing none she moved forward.

M. Serving students from special populations:

Brianna Macias asked the faculty member, Delayne Crow, to review special populations. Bettye Hutchins reviewed special population. Bettye explained what Vernon College offers its students,

and the federal guidelines. Bettye elaborated on the new food pantry, emergency aid fund that is available to qualifying students.

Vernon College is an open enrollment college. The Proactive Assistance for Student Services (PASS) department offers many services for documented disabilities such as but not limited to quiet testing, longer testing times, interpreters, and special equipment.

Vernon College has a program titled "New Beginnings" for students who qualify to receive transportation, childcare, and/or textbook loans. Perkins funding is also offering assistance to break down barriers such as uniform, supply, and equipment costs.

Peer to Peer mentoring, tutoring (online and in-person), resume building, student success series, and counseling are just a few of the other options/services available to students.

1. Special population's new definitions:
 - a. Individuals with disabilities;
 - b. Individuals from economically disadvantaged families, including low-income youth and adults;
 - c. Individuals preparing for nontraditional fields; Insert male to female ratio
 - i. 8F/2M 2022-2023 class
 - d. Single parents, including single pregnant women;
 - e. Out-of-workforce individuals;
 - f. English learners;
 - g. Homeless individuals described in section 725 of the McKinney-Vento Homeless Assistance Act (42 U.S.C. 11434a);
 - h. Youth who are in, or have aged out of, the foster care system; and
 - i. Youth with a parent who—
 - i. is a member of the armed forces (as such term is defined in section 101(a)(4) of title 10, United States Code);
 - ii. is on active duty (as such term is defined in section 101(d)(1) of such title).

Brianna Macias asked if the committee had any further information, discussion or recommendations. The committee offered none.

Adjourn

Brianna Macias adjourned the meeting at 5:52PM.

Recorder Signature – Alvita Foster <i>Alvita Foster</i>	Date <i>2/26/25</i>	Next Meeting: Spring 2025
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